

# Northborough Parish Council

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP

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## To All Members of the Council:

You are hereby summoned to attend a Meeting of Northborough Parish Council to be held on **Wednesday 10<sup>th</sup> June 2020** starting at **7.00pm**



Catherine Franks, Clerk

The meeting is held in public, by video link using Zoom, in accordance with regulations issued under Section 78 of the Coronavirus Act 2020. Members of the public and media are invited to attend and are asked to email the Clerk in advance if they wish to speak. You will be held in a meeting room until the start of the meeting and muted except when invited to speak by the Chair.

To attend by video link, click here

<https://us02web.zoom.us/j/81667910263?pwd=N0ZNdclRxaXg3ZTN5a2hMRWxVUkRBUT09> or open Zoom and type in the Meeting ID: 816 6791 0263 and Password: 701422

To attend by phone, dial 0203 481 5240 and follow the prompts.

## AGENDA

20.76 TO NOTE THOSE PRESENT

20.77 TO NOTE APOLOGIES FOR ABSENCE:

20.78 COUNCILLOR VACANCIES:

To consider any applications received and co-opt one councillor

20.79 DECLARATIONS: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests

20.80 TO CONFIRM MINUTES OF PREVIOUS MEETING, HELD ON Wednesday, 13<sup>th</sup> May 2020

20.81 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS

20.82 PUBLIC FORUM

Members of the public to comment on any item on the Agenda; standing orders permit 15 minutes total

20.83 PLANNING

Planning applications:

20/00472/HHFUL: 34 Lincoln Road, to note outcome of the planning decision

20.84 CORONAVIRUS EMERGENCY

84.1 To Note any further legislation and subsequent activity since the last meeting

84.2 To receive a verbal update on the Northborough Volunteer Network

20.85 VILLAGE AMENITIES AND MAINTENANCE

85.1 Burial Grounds

- a) Verbal report on recent cemetery activity
  - b) Update on planned refurbishment of the churchyard path
  - c) To consider an urgent request for maintenance in the churchyard adjacent to the boundary with 11 Church Street, quote received
  - d) To consider quote received for refurbishment of cemetery footpaths, work as agreed by Burials Committee, Minute BC19.6.d.
- 85.2 Green Space including playing field and verges
- a) To note damage to trees on the playing field to the rear of 27 Claypole Drive and reported to the Police online
  - b) To receive a proposal to take part in the John Clare Countryside Nature Recovery Plan.
  - c) To receive a report on picnic table refurbishment by former Cllr Steve Milne and to decide how to progress further work
- 85.3 Footpaths and Highways
- 85.4 Village Hall – Verbal update on review of the lease

#### 20.86 FINANCE AND GOVERNANCE

- 86.1 To receive a proposal for a review of the parish council website following confirmation of the statutory requirement to meet WCAG 2.1 AA web accessibility guidelines. To Agree to instruct a supplier based on options presented in the proposal
- 86.2 To note a revision to the advice provided on the requirement to hold an Annual Public Meeting and to Agree upon a revised date and format for the 2020 meeting.
- 86.3 To note councillor training booked for Cllrs Aldwinckle, Curtis and Mann
- 86.4 To receive a proposal to make a donation to the Village Tribune
- 86.5 To Approve receipts and payments according to the attached schedule

#### 20.87 REPORTS FROM COUNCILLORS AND CLERK:

- 87.1 Update on resolutions from previous meetings (those not elsewhere on agenda)
- 87.2 Reports from councillors on portfolio of responsibilities and projects not elsewhere on the agenda
- 87.3 External meetings, conferences and training – to note upcoming dates and receive reports
  - a) Mini Video conference for Peterborough Parishes – 15<sup>th</sup> May (CF)
  - b) SLCC Branch meeting – 15<sup>th</sup> May (CF)
  - c) John Clare Countryside Parish meeting – 18<sup>th</sup> May (RC)

#### 20.88 CORRESPONDENCE RECEIVED:

- 88.1 Facebook comment about maintenance of hedge adjacent to Church View and school footpath – reported by resident to Anglian Water

#### 20.89 NEXT MEETING

To confirm date of the next Council meeting, Wednesday 8<sup>th</sup> July 2020

## Schedule of Receipts and Payments (20.86.5):

### Receipts:

- a) J G Cross: memorial fee, £90.00

### Payments made since the last meeting:

- b) Staff Pay and Expenses for May 2020, £1,617.63
- c) HMRC: Employee/Employer NI for May 2020 £18.45
- d) NEST: Employee/employer pension contribution May 2020, £60.62 (direct debit)
- e) Lloyds Bank plc: monthly debit card fee for June 2020, £3.00
- f) HP Print: ink subscription for printer, £7.99 (auto card)
- g) Takepayments: monthly subscription for card receipts scheme, £20.40 (direct debit)
- h) Takepayments: annual PCI compliance charge, £42.00

### Payments to be authorised:

- i) Richard Harding: Grounds Maintenance churchyard, cemetery etc, May 2020, £482.50.
- j) Richard Harding: Grass cutting playing field, May 2020, £200.00
- k) Richard Harding: Grass cutting verges, May 2020, £300.00
- l) Viridor Waste Management: Waste removal May 2020, £43.18
- m) CAPALC: Councillor training x 3, £225.00
- n) 23ccc Ltd: New email set-up, £30.00