

Northborough Parish Council

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP

clerk@northboroughpc.co.uk 07748 637555

To All Members of the Council:

You are hereby summoned to attend a Meeting of Northborough Parish Council to be held **by video link** on **Wednesday 13th May 2020** starting at **7.00pm**



Catherine Franks, Clerk

The meeting is held in public. Members of the public and media are invited and should **email the Clerk no later than 5pm on Wednesday 13th May 2020**, for details of how to attend

AGENDA

20.62 TO NOTE THOSE PRESENT

20.63 TO NOTE APOLOGIES FOR ABSENCE

20.64 COUNCILLOR VACANCIES:

To consider any applications received and co-opt up to two councillors

20.65 DECLARATIONS: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests

20.66 TO CONFIRM MINUTES OF PREVIOUS MEETING, HELD ON Wednesday, 22nd April 2020

20.67 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS

20.68 PUBLIC FORUM

Members of the public to comment on any item on the Agenda; standing orders permit 15 minutes total

20.69 PLANNING

Planning applications (none received at date of publication):

20.70 CORONAVIRUS EMERGENCY

70.1 To Note any further legislation and subsequent activity since the last meeting.

70.2 To receive a verbal update on the Northborough Volunteer Network

20.71 VILLAGE AMENITIES AND MAINTENANCE

71.1 Burial Grounds - verbal report on recent cemetery activity

71.2 Green Space including playing field and verges

71.3 Footpaths and Highways – to Agree purchase of surface marker paint to reduce dog fouling

71.4 Village Hall

20.72 FINANCE AND GOVERNANCE

72.1 To Note a requirement to meet web accessibility regulations by September 2020 and Agree to instruct 23ccc Ltd or seek further quotes for the work, combined with design modernisation

72.2 To Agree renewal of insurance policy with Pen (AXA) via Came & Co

72.3 To authorise updated schedule of regular payments delegated for payment between meetings

72.4 To Approve receipts and payments according to the attached schedule

20.73 REPORTS FROM COUNCILLORS AND CLERK:

- 73.1 Update on resolutions from previous meetings (those not elsewhere on agenda)
- 73.2 Reports from councillors on portfolio of responsibilities and projects not elsewhere on the agenda
- 73.3 External meetings, conferences and training – to note upcoming dates and receive reports

20.74 CORRESPONDENCE RECEIVED:

Invitation to attend John Clare Countryside Parish Meeting to discuss habitat

20.75 NEXT MEETING

To confirm date of the next Council meeting, Wednesday, 10th June OR Wednesday 8th July 2020

Schedule of Receipts and Payments (20.72.4):

Receipts: None

Payments made since the last meeting:

- a) Staff Pay and Expenses for April 2020, £1,755.50
- b) HMRC: Employee/Employer NI for April 2020 £53.15, plus September 2019, £0.58 (carried forward)
- c) NEST: Employee/employer pension contribution April 2020, £70.44 (direct debit)
- d) Lloyds Bank plc: monthly debit card fees for May 2020, £3.00
- e) C Franks, for Zoom Video Comms: monthly subscription for video meetings, £14.39
- f) HP Print: ink subscription for printer, £7.99 (auto card)
- g) Takepayments: monthly subscription for card receipts scheme, £20.40 (direct debit)
- h) Meon UK: Surface marker paint, £69.96

Payments to be authorised:

- i) Came & Co: Insurance cover 1st June 2020 to 31st May 2021, £635.85
- j) Richard Harding: Grounds Maintenance churchyard, cemetery etc, April 2020, £482.50.
- k) Richard Harding: Grass cutting playing field, April 2020, £200.00
- l) Richard Harding: Grass cutting verges, April 2020, £300.00
- m) Viridor Waste Management: Waste removal April 2020, £43.18
- n) 23ccc Ltd: Email support March/April 2020, £90.00
- o) Dropbox Inc: annual subscription for document cloud storage, £95.89 (auto card)