

Northborough Parish Council

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Minutes of a Meeting of Northborough Parish Council
held on **Wednesday 8th January 2020** from **7.00pm**

DRAFT MINUTES TO BE APPROVED AT THE NEXT MEETING

- 20.01 **PRESENT:** Chair John Dadge, Vice Chair Malcolm Spinks, Councillors Brian Spriggs, Steve Milne, Rob Chiva, one member of public
- 20.02 **APOLOGIES FOR ABSENCE:** Received and accepted from Cllr Emma Watts, City Cllr John Holdich CBE
- 20.03 **COUNCILLOR VACANCIES:** No applications received, co-option carried forward
- 20.04 **DECLARATIONS OF INTEREST:** None received
- 20.05 **MINUTES OF THE PREVIOUS MEETING, held on Wednesday, 11th December 2019** were confirmed as a true record and authorised, to be signed by the Chair following the meeting
- 20.06 **REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS:** None present
- 20.07 PUBLIC FORUM**
Mrs Richardson (resident) invited councillors to attend a talk on 19th January from 2pm at Deeping St James Priory Church about the Extinction Rebellion movement. Cllr Milne offered to attend, subject to family commitments. Mrs Richardson sought support for a similar talk in Northborough and had approached the church as a venue. Discussion was held about environmental issues and the council's plans for tree and wildflower planting. Mrs Richardson left after this item.
- 20.08 **REPORTS FROM COUNCILLORS AND CLERK:**
- 08.1 Update on resolutions from previous meetings. None other than previously circulated
 - 08.2 Police and crime – No report
 - 08.3 Speedwatch – No report. Cllr Spinks suggested holding a session soon and agreed to liaise with Cllr Watts about arrangements. Cllr Chiva confirmed he currently held the equipment
 - 08.4 Update on projects not included elsewhere on the agenda. None
 - 08.5 External meetings, conferences and training. None to report
- 20.09 PLANNING**
- 09.1 No planning applications received
 - 09.2 *Neighbourhood Plan:* Cllrs Chiva and Dadge updated that a proposal received for further work had been received from an approved consultant, further report to be brought to the next meeting.
- 20.10 **EVENTS:**
- 10.1 Plans for VE Day Street Party. No update received
- 20.11 VILLAGE AMENITIES AND MAINTENANCE**
- 11.1 *Village Hall and Playing Field*
 - a) Verbal report on progress with a review of the Village Hall lease. No update. Cllr Spinks expected to attend an Association committee meeting the following week
 - 11.2 *Burial Grounds*
 - a) Clerk made a brief verbal report on recent cemetery activity. Due to expected non-

attendance it was agreed to move the date of the next Burials Committee meeting from 27th January to Monday 24th February.

- b) *Refurbishment of churchyard path*. Councillors discussed drawings circulated by Cllr Chiva of the proposed path, while Cllr Milne presented samples of the self-binding gravel material now proposed. It was noted that this is a natural product often used by heritage organisations. It was Agreed that Cllr Milne would approach contractors to quote for the work, subject to agreement of Parochial Church Council. This has been confirmed since the meeting. **ACTION – Steve Milne**

11.3 *Other Green Space*

- a) Cllr Dadge reported on a recent councillors' walkabout and a consensus that areas of the playing field be set aside for wildflower planting. **ACTION – Rob Chiva** to research methods for planting. **ACTION – Rob Chiva and Steve Milne** to develop proposal for tree/wildflower/street furniture plans to be considered at the council meeting in March.
- b) It was Noted that village planters need refreshing, councillors to work together to action

11.4 *Footpaths and Highways*

- a) A report from Cllr Spriggs of children gaining access to RAF observation post on Maxey Rd was Noted and had been passed to PCC. **ACTION - Clerk** to chase Highways
- b) Reports of travellers encampment on old Lincoln Road (Deeping Gate) and that enforcement was in progress, were Noted.

20.12 **CORRESPONDENCE:** Noted:

- 12.1 Invitation to nominate a past Chair to attend Buckingham Palace Garden Party. After discussion, councillors agreed on a nominee. **ACTION: John Dadge and Malcolm Spinks** to approach and nominate
- 12.2 Enquiry about buying and installing outdoor gym equipment from an organisation in Helpston. Noted, Clerk has responded

20.13 **FINANCE AND GOVERNANCE**

- 13.1 Statutory re-enrolment with Pensions Regulator and enrolment of clerk with NEST pension scheme were Noted. A direct debit mandate for payments to NEST was authorised and signed.
- 13.2 Financial Report of 31st December 2019 was Approved and signed without queries
- 13.3 The attached schedule of receipts and payments was Approved.

20.14 **NEXT MEETING**

- 14.1 To note any new items for future consideration
 - a) Langdyke Trust John Clare Country – Clerk to invite Richard Astle to a meeting
- 14.2 Next Council meeting to be held on **Wednesday 12th February 2020** at 7.00pm

Meeting closed 20:20

Schedule of Receipts and Payments (Item 19.173.3):

Receipts:

- a) Northborough Community Association: cleaning contract, December 2019, £355.74
- b) R J Scholes: Interment fee, Mann, £150.00 (cheque)
- c) C Osborne: Burial deeds renewal fee, £40.00
- d) J G Cross: Memorial fee, £90.00
- e) Unity Trust Bank: deposit account interest, £27.37

Paid since the last meeting:

- f) Staff Pay and Expenses for December 2019, £1,436.72
- g) HMRC: Employee/Employer NI for December 2019 £NIL, plus September 2019, £0.58 (carried forward)
- h) Lloyds Bank plc: monthly debit card fee December, £3.00
- i) Unity Trust Bank: current account banking fee, £18.00

To be authorised for Payment:

- j) Nunton Christmas Trees: Village Christmas tree, £250.00
- k) Richard Harding: Grounds Maintenance including playing field for December, £482.50.
- l) Richard Harding: Additional work for December, £325.00.
- m) Viridor Waste Management: Waste removal December 2019, £64.76
- n) PCC: grass cutting (verges), £4,899.60 (subject to itemisation)
- o) ACR Computers: renewal of security licence, £30.00 (by credit card)
- p) John Dadge: out of pocket expenses, £8.95