

Northborough Parish Council

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP

clerk@northboroughpc.co.uk 07748 637555

To All Members of the Council:

You are hereby summoned to attend a Meeting of Northborough Parish Council to be held on **Wednesday 8th January 2020** in **Northborough Village Hall, PE6 9DP** starting at **7.00pm**



Catherine Franks, Clerk

The meeting is held in public. Members of the public and media are invited to attend

AGENDA

19.161 TO NOTE THOSE PRESENT

19.162 TO NOTE APOLOGIES FOR ABSENCE

19.163 COUNCILLOR VACANCIES:

163.1 To consider any applications received and co-opt up to three councillors

19.164 DECLARATIONS: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests

19.165 TO CONFIRM MINUTES OF THE PREVIOUS MEETING, HELD ON Wednesday, 11th December 2019

19.166 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS

19.167 PUBLIC FORUM

Members of the public may comment on any further item on the Agenda; standing orders permit 15 minutes

19.168 TO RECEIVE REPORTS FROM COUNCILLORS AND CLERK:

168.1 Update on resolutions from previous meetings (those not elsewhere on agenda)

168.2 Police and crime

168.3 Speedwatch

168.4 Update (only) on projects not included elsewhere on the agenda

168.5 External meetings, conferences and training – to note upcoming dates and receive reports

19.169 PLANNING

To note new applications/consultations, approve comment to be submitted and receive any updates

169.1 None received at date of publication

19.170 EVENTS. To receive:

170.1 Update on plans for VE Day Street Party

19.171 VILLAGE AMENITIES AND MAINTENANCE

171.1 Village Hall and Playing Field

a) To receive a verbal report on progress with a review of the Village Hall lease.

171.2 Burial Grounds

a) Verbal report on recent cemetery activity and Burials Committee actions

b) To consider plans and agree to invite quotes for refurbishment of churchyard path

171.3 Other Green Space

- a) To note recent councillors' walkabout and next steps for planting/street furniture plans

171.4 Footpaths and Highways

- a) Report of children gaining access to RAF observation post on Maxey Rd, passed to PCC

19.172 CORRESPONDENCE, To Note:

- 172.1 Invitation to nominate attendee to Buckingham Palace Garden Party

19.173 FINANCE AND GOVERNANCE

- 173.1 To Note re-enrolment with Pensions Regulator, enrolment of clerk with NEST pension scheme and to sign direct debit mandate for payments to NEST

- 173.2 To Approve the Financial Report of 31st December 2019

- 173.3 To Approve receipts and payments according to the attached schedule

19.174 NEXT MEETING

- 174.1 To note any items for future consideration

- 174.2 To note date of the next Council meeting, Wednesday 12th February 2020

Schedule of Receipts and Payments (Item 19.173.3):

Receipts:

- a) Northborough Community Association: cleaning contract, December 2019, £355.74
- b) R J Scholes: Interment fee, Mann, £150.00 (cheque)
- c) C Osborne: Burial deeds renewal fee, £40.00
- d) J G Cross: Memorial fee, £90.00

Paid since the last meeting:

- e) Staff Pay and Expenses for December 2019, £1,436.72
- f) HMRC: Employee/Employer NI for December 2019 £NIL, plus September 2019, £0.58 (carried forward)
- g) Lloyds Bank plc: monthly debit card fee December, £3.00

To be authorised for Payment:

- h) Nunton Christmas Trees: Village Christmas tree, £250.00
- i) Richard Harding: Grounds Maintenance including playing field for December, £782.50.
- j) Richard Harding: Additional work for December, £325.00.
- k) Viridor Waste Management: Waste removal December 2019, £43.18 pending invoice
- l) PCC: grass cutting (verges), £4,899.60 (subject to itemisation)
- m) ACR Computers: renewal of security licence, £40.00 (by debit card)