

# Northborough Parish Council

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP  
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## To All Members of the Council:

You are hereby summoned to attend a Meeting of Northborough Parish Council to be held on **Wednesday 13<sup>th</sup> November 2019** in **Northborough Village Hall, PE6 9DP** starting at **7.00pm**



Catherine Franks, Clerk

The meeting is held in public. Members of the public and media are invited to attend

## AGENDA

19.110 TO NOTE THOSE PRESENT

19.111 TO NOTE APOLOGIES FOR ABSENCE

19.112 COUNCILLOR VACANCIES:

112.1 To consider any applications received and co-opt up to three councillors

19.113 DECLARATIONS: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests

19.114 TO CONFIRM MINUTES OF THE PREVIOUS MEETING, held on Wednesday, 9<sup>th</sup> October 2019

19.115 PUBLIC FORUM

Members of the public may comment on any further item on the Agenda; standing orders permit 15 minutes

19.116 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS

Henry Clark, Sally Ann Jackson – Northern Footpath Forum

19.117 TO RECEIVE REPORTS FROM COUNCILLORS AND CLERK:

117.1 Update on resolutions from previous meetings (those not elsewhere on agenda)

117.2 Police and crime

117.3 Speedwatch

117.4 Update (only) on projects not included elsewhere on the agenda

117.5 External meetings, conferences and training – to note upcoming dates and receive reports

19.118 PLANNING

No new applications/consultations at the time of publication

19.119 EVENTS. To receive an update on plans for:

119.1 Christmas Celebrations

119.2 VE Day Street Party

19.120 VILLAGE AMENITIES AND MAINTENANCE

120.1 Village Hall and Playing Field

a) To note the instruction of Hunt & Coombes to open a client file in order carry out work on a review of the Village Hall lease.

b) To agree proposal to remove self-seeded saplings from the field.

c) Picnic table refurbishment – to update on progress and agree any subsequent action

120.2 Burial Grounds

a) Verbal report on recent cemetery activity and Burials Committee actions

b) To approve a proposal for plans to refurbish the churchyard footpath

120.3 Other Green Space

- a) To approve the renewal for three years from 1<sup>st</sup> April 2020 of the existing grounds maintenance contract
- b) To approve the transfer of verge cutting responsibility to the parish council from PCC
- c) To approve in principle an extension of the existing grounds maintenance contract to include verge cutting from 1<sup>st</sup> April 2020

120.4 Footpaths and Highways

- a) To note a complaint about flooding on Lincoln Road
- b) To note planned meeting with PCC Highways about dangerous parking

19.121 CORRESPONDENCE

121.1 Complaint about flytipping on land behind 41-53 Church View

121.2 Email from Cambridgeshire County Council about Operation London Bridge

19.122 FINANCE AND GOVERNANCE

122.1 To Approve the Financial Report of 31<sup>st</sup> October 2019

122.2 To Note money Received:

- a) Northborough Community Association: cleaning contract, October 2019, £355.74

122.3 To Note items Paid since the last meeting:

- a) Staff Pay and Expenses for September 2019, £1,359.70
- b) HMRC: Employee/Employer NI for September 2019, £0.58 (carry forward)
- c) Lloyds Bank plc: monthly debit card fee November, £3.00

122.4 To Agree items for Payment.

- a) Richard Harding: Grounds Maintenance including playing field for October, £782.50
- b) Catherine Franks: Reimburse cost of new printer/scanner, £174.99 (Minute 19.123.4)
- c) SLCC: Charles Baker Local Council Administration Guide, £108.79
- d) Lyn Steen: reimburse expenses for Christmas Celebrations £127.55 (Minute 19.119)
- e) A&M Print Ltd: printing of Christmas flyers, £74.40

19.123 To agree date of Annual Village Meeting 2020

19.124 EXCLUSION OF THE PRESS AND PUBLIC: To resolve that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the next item of business, the Press and Public, other than members of Northborough Community Association be excluded from the Meeting.

19.125 To clarify matters concerning a review of lease of the Village Hall

19.126 EXCLUSION OF THE PRESS AND PUBLIC: To resolve that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the next two items of business, the Press and Public (all) be excluded from the Meeting.

19.127 To agree a proposal for working practices and resourcing of the council

19.128 To note the Clerk's recent performance appraisal and approve annual review of salary.

19.129 RE-ADMITTANCE OF THE PRESS AND PUBLIC: To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the Meeting

19.130 OTHER ITEMS: Communications – to discuss responsibility for external communication routes

19.131 NEXT MEETING

131.1 To note any items for future consideration

- a) Confirmation of budget and precept for 2020/21 (December)

131.2 To note date of the next Council meeting, **Wednesday 11<sup>th</sup> December 2019**