

# Northborough Parish Council

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP  
clerk@northboroughpc.co.uk 07748 637555

## To All Members of the Council:

You are hereby summoned to attend a Meeting of Northborough Parish Council to be held on **Wednesday 9<sup>th</sup> October 2019** in **Northborough Village Hall, PE6 9DP** starting at **7.00pm**



Catherine Franks, Clerk

The meeting is held in public. Members of the public and media are invited to attend

## AGENDA

19.110 TO NOTE THOSE PRESENT

19.111 TO NOTE APOLOGIES FOR ABSENCE

19.112 COUNCILLOR VACANCIES:

112.1 To consider any applications received and co-opt up to three councillors

19.113 DECLARATIONS: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests

19.114 TO CONFIRM MINUTES OF THE PREVIOUS MEETING, HELD ON Wednesday, 11<sup>th</sup> September 2019

19.115 PUBLIC FORUM

Members of the public may comment on any further item on the Agenda; standing orders permit 15 minutes

19.116 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS

19.117 TO RECEIVE REPORTS FROM COUNCILLORS AND CLERK:

117.1 Update on resolutions from previous meetings (those not elsewhere on agenda)

117.2 Police and crime

117.3 Speedwatch

117.4 Traffic Watch (illegal parking etc)

117.5 Working parties, external meetings, conferences and training – to note upcoming dates and receive reports of meetings attended, including:

- a) Peterborough Parish Conference: to note date (12<sup>th</sup> November) and agenda and agree which councillor(s) will attend (brought forward from previous meeting)

19.118 PLANNING

To note new applications/consultations, approve comment to be submitted and receive any updates

118.1 Local List of Heritage Assets – to note comment made since the last meeting as part of the consultation (closed 29<sup>th</sup> September)

118.2 19/01179/LBC: 10 Church Street – Proposed extension to rear, and other works (brought forward from previous meeting)

19.119 CHRISTMAS CELEBRATIONS

To agree a proposal for erection of a Christmas tree, lights and a lighting ceremony

19.120 VE DAY STREET PARTY, Date to be confirmed 2020

To receive an update on plans for the event.

19.121 VILLAGE AMENITIES AND MAINTENANCE

121.1 Village Hall and Playing Field

- a) Update on work to improve ground surface beneath the swings.
- b) Picnic table refurbishment - update on progress
- c) To note damage to Mobilus equipment and update on action

121.2 Burial Grounds

- a) To note minutes of the Burials Committee
- b) To agree expenditure on a new cemetery noticeboard
- c) Verbal report from Clerk on recent activity

121.3 Other Green Space:

- a) Telephone kiosk – update on painting and re-siting

121.4 Footpaths and Highways

- a) To note correspondence from resident about yellow lines on Church Street

19.122 CORRESPONDENCE

122.1 Email from Cambridgeshire Climate Emergency previously circulated

19.123 FINANCE AND GOVERNANCE

123.1 To discuss items for inclusion in 2020/21 Budget and instruct Clerk on preparation of Budget and Precept, to be brought to the next meeting

123.2 To Approve the Financial Report of 30<sup>th</sup> September 2019

123.3 To receive update on development of a council Facebook page

123.4 To approve purchase of a suitable printer/scanner for clerk's use

123.5 To approve purchase of 'Yellow Book' Charles Baker Local Council Administration 11<sup>th</sup> edition

123.6 To Note money Received:

- a) Peterborough City Council: precept and grants 2<sup>nd</sup> instalment, £17,539.50
- b) Northborough Community Association: cleaning contract, September 2019, £355.74
- c) E Baker: burial deed renewal, £40.00 (cheque)

123.7 To Note items Paid since the last meeting:

- a) Staff Pay and Expenses for September 2019, £1,479.55
- b) HMRC: Employee/Employer NI for September 2019, £0.58 (carry forward)
- c) Lloyds Bank plc: monthly debit card fee September, £3.00

123.8 To Agree items for Payment.

- a) Richard Harding: Grounds Maintenance including playing field for September, £782.50
- b) Anglian Water Business: cemetery water charges, June to September, £13.48

19.124 NEXT MEETING

124.1 To note any items for future consideration

- a) Confirmation of budget and precept for 2020/21
- b) Presentation by Northern Footpath Forum (November)
- c) Proposal for refurbishment of churchyard footpath

124.2 To note date of the next Council meeting, Wednesday 13<sup>th</sup> November 2019