

Northborough Parish Council

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP

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To Members of the Committee:

You are **summoned to a Meeting of the Burials Committee**

to be held on **Monday 23rd September 2019** in the back room, **The Pack Horse, Lincoln Road, Northborough PE6 9BL** at **7.30pm**



Catherine Franks, Clerk

Committee Members: Councillor John Dadge
 Councillor Malcolm Spinks
 Councillor Brian Spriggs
 Resident Margaret Sleet

For information only to other councillors

AGENDA

- BC19.1 To record attendance
- BC19.2 To note apologies for absence
- BC19.3 To elect a Chair
- BC19.4 To adopt the Committee Terms of Reference as agreed by Council
- BC19.5 Public forum; members of the public may comment at this point on any further item on the agenda
- BC19.6 To develop a programme of work by the Committee to bring the Council's burials activity up-to-date:
 - a. Burial records
 - b. Publishable regulations and fees
 - c. Publishable and internal procedures
 - d. Review of physical appearance (including noticeboard, street furniture, planting etc)
- BC19.7 To consider membership of Institute of Cemetery and Crematorium Management
- BC19.8 To consider purchase of software for cemetery administration
- BC19.9 To note work being carried out by full Council on churchyard footpath project
- BC19.10 To agree initial recommendations for expenditure to be made to Council
- BC19.11 Date of next meeting, Monday 27th January 2020