

Northborough Parish Council

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP
clerk@northboroughpc.co.uk 07748 637555

To All Members of the Council:

You are hereby summoned to attend a Meeting of Northborough Parish Council to be held on **Wednesday 11th September 2019** in **Northborough Village Hall, PE6 9DP** starting at **7.00pm**



Catherine Franks, Clerk

The meeting is held in public. Members of the public and media are invited to attend

AGENDA

19.96 TO NOTE THOSE PRESENT

19.97 TO NOTE APOLOGIES FOR ABSENCE

19.98 COUNCILLOR VACANCIES:

98.1 To note the resignation of Cllr Terry Palmer and notice of a Casual Vacancy

98.2 To consider any applications received for the existing vacancies and co-opt up to two members

19.99 DECLARATIONS: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests

19.100 TO CONFIRM MINUTES OF THE PREVIOUS MEETING, HELD ON Wednesday, 10th July 2019

19.101 PUBLIC FORUM

Members of the public may comment on any further item on the Agenda; standing orders permit 15 minutes

19.102 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS

102.1 Belinda Child, Head of Housing, Prevention & Wellbeing, Home Service Delivery Team,
Peterborough City Council

102.2 Jack Hubbard, Finding Fitness Ltd, Sports Holiday Clubs for children

19.103 TO RECEIVE REPORTS FROM COUNCILLORS AND CLERK:

103.1 Update on resolutions from previous meetings (those not elsewhere on agenda)

103.2 Police and crime

103.3 Speedwatch

103.4 Traffic Watch (illegal parking etc)

103.5 Working parties, external meetings, conferences and training – to note upcoming dates and receive reports of meetings attended, including:

a) Peterborough Parish Conference: to note date and agenda and agree which councillor(s) will attend.

19.104 PLANNING

To note new applications/consultations, approve comment to be submitted and receive any updates

104.1 Local Transport Plan consultation (deadline 27th September)

104.2 Local List of Heritage Assets – consultation and suggested additions to the list (closes 29th September)

104.3 19/01322/CTR: 12 Church Street – Cherry tree, reduce height and spread

19.105 VE DAY STREET PARTY, Date to be confirmed 2020

To receive an update on plans for the event.

19.106 VILLAGE AMENITIES AND MAINTENANCE

106.1 Village Hall and Playing Field

- a) To agree a response to a request to review the land lease for the village hall.
- b) To receive an update on work to improve ground surface beneath the swings.
- c) Picnic table refurbishment: To receive an update on progress

106.2 Burial Grounds

- a) Verbal report from Clerk on recent activity.
- b) To consider a proposal for footpath refurbishment in the churchyard, and agree a formal request to the church for application for a faculty to carry out the work

106.3 Other Green Space:

- a) Telephone kiosk – update on painting and re-siting

106.4 Footpaths and Highways

106.5 Other: To agree the purchase of hi-visibility waistcoats for use by councillors on parish business, quoted cost £4.12 each for 10 (exc VAT).

19.107 CORRESPONDENCE

107.1 Email from resident requesting replacement of 15 bollards opposite 15 Church Street

19.108 FINANCE AND GOVERNANCE

108.1 To Agree Terms of Reference for working parties (revised) and Burials Committee

108.2 To Note report from external auditor for year ended 31 March 2019

108.3 To Approve revised Budget for remainder of 2019/20

108.4 To Approve the Financial Report of 31st August 2019

108.5 To receive update on development of a council Facebook page

108.6 To Note money Received:

- a) Northborough Community Association: cleaning contract, July 2019, £355.74
- b) Northborough Community Association: cleaning contract, August 2019, £355.74
- c) E Mann: cemetery fees, £500.00
- d) Central England Co-op: interment fee, £300.00 (cheque)

108.7 To Note items Paid since the last meeting:

- a) Staff Pay and Expenses for July 2019, £1,384.93
- b) Staff Pay and Expenses for August 2019, £1,358.95
- c) HMRC: Employee NI for July 2019, £NIL
- d) HMRC: Employee NI for August 2019, £NIL
- e) Anglian Water Business: cemetery water supply, £10.40
- f) Richard Harding: grounds maintenance and playing field for July and tree removal, less credit for previous over-charge, £807.50
- g) Lloyds Bank plc: monthly debit card fee July and August, 2 payments of £3.00

108.8 To Agree items for Payment.

- a) Richard Harding: Grounds Maintenance including playing field for August, £782.50
- b) CAPALC: cemetery management training fees, £240.00
- c) Malcom Spinks: mileage expenses, cemetery management training, £36.90
- d) SLCC: annual subscription for clerk membership, £136.00
- e) PKF Littlejohn: external audit fees, £360.00
- f) Howsafe Ltd: hi-vis waistcoats, £49.44 (pending invoice/receipt)

19.109 NEXT MEETING

109.1 To note any items for future consideration

- a) Budget and precept for 2020/21
- b) Report and recommendations from Burials Committee

109.2 To note date of the next Council meeting, Wednesday 9th October 2019