

Northborough Parish Council

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP
clerk@northboroughpc.co.uk 07748 637555

To All Members of the Council:

You are hereby summoned to attend a Meeting of Northborough Parish Council to be held on **Wednesday 12th June 2019** in **Northborough Village Hall, PE6 9DP** starting at **7.00pm**



Catherine Franks, Clerk

The meeting is held in public. Members of the public and media are invited to attend

AGENDA

19.69 TO NOTE THOSE PRESENT

19.70 TO NOTE APOLOGIES FOR ABSENCE

19.71 CO-OPTION OF NEW MEMBER(S)

19.72 DECLARATIONS

72.1 To confirm all Member's Declarations signed and submitted to council website and PCC

72.2 To receive declarations of interest and to grant any written requests for dispensations for disclosable pecuniary interests

19.73 TO CONFIRM MINUTES OF THE PREVIOUS MEETING, HELD ON Wednesday, 8th May 2019

19.74 PUBLIC FORUM

Members of the public are invited at this point to comment on any further item on the Agenda; standing orders permit 15 minutes in total

19.75 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS

19.76 TO RECEIVE REPORTS FROM COUNCILLORS AND CLERK:

76.1 Update on resolutions from previous meetings

76.2 Follow-up to Annual Village Meeting held on 18th May 2019

76.3 Police and crime

a) To note incidents of teenagers setting fires on and around the playing field, reported.

76.4 Speedwatch

76.5 Traffic Watch

76.6 Working parties, external meetings, conferences and training (including Parish Council Liaison Group, Planning Forum, Police Forum)

19.77 PLANNING

To note new applications for planning permission and receive any updates on previous applications:

77.1 19/00639/WCPP, 49 Church View: variation to condition C2 (alteration of garden room) of planning permission 18/00935HHFUL

19.78 VILLAGE AMENITIES AND MAINTENANCE

78.1 Defibrillators

- a) To receive update on plans for purchase of a 3rd defibrillator
- 78.2 Village Hall and Playing Field
 - a) To note notification from Village Hall Association of external noticeboard installation.
 - b) Adult Fitness Equipment:
 - i) To note post-installation report, agree on actions to be taken in light of the recommendations and note addition of equipment to PCC's weekly inspection schedule.
 - ii) To note report of items appearing unstable, and actions taken
 - c) To grant a request from football club to hold their presentation day on 22nd June
 - d) To note enquiry (AVM) about moving the goal posts at the Claypole Drive end of the field
 - e) To note outcome of bid to PCC Communities Fund for sensory/community garden funding
- 78.3 Burial Grounds
 - a) Verbal report from Clerk on recent activity.
 - b) Update on churchyard footpath refurbishment (standing item)
 - c) Update on removal of dead tree
- 78.4 Other Green Space
 - a) Village planters –project update from John Dadge
- 78.5 Footpaths and Highways
 - a) To note enquiry (AVM) about status of path alongside Lincoln Road south of the village
 - b) To note public footpath creation order for Welland Bridge

19.79 CORRESPONDENCE

To note items received, not covered elsewhere on the agenda:

- 79.1 Email from fitness instructor asking to use the playing field for classes
- 79.2 Consultation document from Northborough Primary School

19.80 FINANCE AND GOVERNANCE

- 80.1 To Note Internal Auditor's end-of-year report and confirm appointment of Canalbs Ltd for interim internal audit for mid-term 2019/20.
- 80.2 To Note submission of 2018/19 Annual Return to External Auditor, and dates of the period for the exercise of public rights
- 80.3 To Agree Terms of Reference for working parties and burials committee
- 80.4 To Agree and sign bank mandate for paying in of cash via the Post Office
- 80.5 To Approve the Financial Report of 31st May 2019
- 80.6 To Note money Received:
 - a) Northborough Community Association: cleaning contract, £355.74
 - b) JG Cross: Toms memorial fee, £85.00 (cheque)
- 80.7 To Note items Paid since the last meeting:
 - a) Staff Pay and Expenses for May 2019, £1,655.61
 - b) HMRC: Employee PAYE/NI for May 2019, £ 31.98
 - c) Lloyds Bank plc: monthly debit card fee, £3.00
- 80.8 To Agree items for Payment.
 - a) Richard Harding: Grounds Maintenance including playing field for May, £632.50?
 - b) CAPALC: Good Councillor, Finance and Employer Guides, £88.00 (b/f from last meeting)
 - c) Sovereign Play Equipment: balance of equipment supply, £9,712.10
 - d) The Play Inspection Company: post-installation inspection, £354.00
 - e) Canalbs Ltd: end of year internal audit, £201.50
 - f) 23ccc: email and website account changes, £45.00

19.81 NEXT MEETING

- 81.1 To note any items for future consideration
- 81.2 To note date of the next Council meeting, Wednesday 10th July 2019