

# Northborough Parish Council

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP

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## To All Members of the Council:

You are hereby summoned to attend a Meeting of Northborough Parish Council to be held on **Wednesday 10<sup>th</sup> April 2019** in **Northborough Village Hall, PE6 9DP** starting at **7.00pm**



Catherine Franks, Clerk

The meeting is held in public. Members of the public and media are invited to attend

## AGENDA

19.36 TO NOTE THOSE PRESENT

19.37 TO NOTE APOLOGIES FOR ABSENCE

19.38 TO RECEIVE DECLARATIONS OF INTEREST AND APPROVE ANY WRITTEN DISPENSATIONS

19.39 TO CONFIRM MINUTES OF THE PREVIOUS MEETING, HELD ON Wednesday, 13<sup>th</sup> March 2019

19.40 PUBLIC FORUM

Members of the public are invited at this point to comment on any further item on the agenda; standing orders permit 15 minutes in total

19.41 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS

19.42 TO RECEIVE REPORTS FROM COUNCILLORS AND CLERK:

42.1 Update on resolutions from previous meetings

42.2 Police and crime

42.3 Speedwatch

42.4 Traffic Watch

42.5 External meetings, conferences and training (including Parish Council Liaison Group, Planning Forum, Police Forum)

19.43 PLANNING

To note new applications for planning permission and receive any updates on previous applications:

43.1 Neighbourhood Plan: To receive an update from John Dadge and Rob Chiva

43.2 19/00376/HHFUL: 36 Castle Drive, single storey extension, etc - To note planning application and agree any comments for submission

19.44 VILLAGE AMENITIES AND MAINTENANCE

44.1 Defibrillators

a) To receive update on plans for purchase of a 3<sup>rd</sup> defibrillator (Malcolm Spinks/Clerk)

b) To consider expenditure on relocation of phone box to Greens Garage for future installation of defibrillator - £180 + VAT

44.2 Village Hall and Playing Field

a) Lighting: To consider a proposal for car park lighting from Annette Remmert

b) Car park: To consider quotes for expenditure on white/disabled line marking

- c) Gym Equipment:
  - i) To receive an update on installation
  - ii) To approve expenditure for post-installation inspection, £295.00 + VAT
- d) Peterborough Communities Fund: Update on funding application
- 44.3 Burial Grounds
  - a) Verbal report from Clerk on recent activity, including burial records project
  - b) Update on churchyard footpath refurbishment (standing item)
- 44.4 Other Green Space
  - a) Village planters – to receive a project update from John Dadge
  - b) Village sign – to receive an update from Malcolm Spinks
- 44.5 Footpaths and Highways
  - a) Bin stickers – to consider a proposal from John Dadge
  - b) Parking on verges – to note a report from Malcolm Spinks
  - c) Speeding on Lincoln Road – to receive an update following resident’s complaint (ref Minute 19.34.1)

19.45 CORRESPONDENCE

To note items received, not covered elsewhere on the agenda:

45.1

19.46 FINANCE and GOVERNANCE

- 46.1 Elections: To receive an update from the Clerk on the forthcoming parish council election
- 46.2 Annual Village Meeting: To confirm arrangements
- 46.3 To Approve the Financial Report for the financial year 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019
- 46.4 To Note money Received:
  - a) Peterborough City Council: first instalment of precept and grants, £
  - b) Northborough Community Association: cleaning contract, £339.20
- 46.5 To Note items Paid since the last meeting:
  - a) Staff Pay and Expenses for March 2019, £1,438.17.
  - b) HMRC: PAYE/NI for March 2019, £ NIL
  - c) Malcolm Spinks: reimburse paint expenses ref Minute 19.21.4.b, £25.45.
  - d) Malcolm Spinks: reimburse paint expenses ref Minute 19.21.4.b, £49.50.
- 46.6 To Agree items for Payment.
  - a) HMRC: Outstanding employer NI contribution, £57.66
  - b) Richard Harding: Grounds Maintenance for March, £482.50
  - c) Richard Harding: Playing field grass cutting for March, £
  - d) Sovereign Play Equipment: gym equipment 20% order value deposit, £2,428.03
  - e) Deeping Direct Deliveries: relocation of phone box, £216.00 (pending invoice)
  - f) A&M Print Ltd: Leaflet print and delivery (elections), £72.00
  - g) Malcolm Spinks: reimburse paint expenses ref Minute 19.21.4.b, £8.50

19.47 NEXT MEETING

- 47.1 To note any items for inclusion at a future meeting
- 47.2 To note date of the next meeting, Annual Meeting of the Council, Wednesday 8<sup>th</sup> May 2019