

Northborough Parish Council

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP

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To All Members of the Council:

You are hereby summoned to attend a Meeting of Northborough Parish Council to be held on **Wednesday 13th February 2019** in **Northborough Village Hall, PE6 9DP** starting at **7.00pm**



Catherine Franks, Clerk

The meeting is held in public. Members of the public and media are invited to attend

AGENDA

19.13 TO NOTE THOSE PRESENT

19.14 TO NOTE APOLOGIES FOR ABSENCE

19.15 TO RECEIVE DECLARATIONS OF INTEREST AND APPROVE ANY WRITTEN DISPENSATIONS

19.16 TO CONFIRM MINUTES OF THE PREVIOUS MEETING, HELD ON Wednesday, 9th January 2019

19.17 PUBLIC FORUM

Members of the public are invited at this point to comment on any further item on the agenda; standing orders permit 15 minutes in total

19.18 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS

19.19 TO RECEIVE REPORTS FROM COUNCILLORS AND CLERK:

19.1 Update on resolutions from previous meetings

19.2 Police and crime

19.3 Speedwatch

19.4 Traffic Watch

19.5 External meetings, conferences and training including Parish Council Liaison Group (13th February, 10th April), Planning Forum (13th February), Police Forum (30th January)

19.20 PLANNING

To note new applications for planning permission and receive any updates on previous applications:

20.1 Peterborough Local Plan Examination: Proposed Main Modifications Consultation

20.2 Neighbourhood Plan: To receive an update from Councillors John Dadge and Rob Chiva

20.3 18/01526/CTR, 18/01043/CTR, Church Farm: To note response from Tree Officer and decision made on both applications.

20.4 Tree removal in the conservation area: To consider a standard form of words to be used in response to applications.

20.5 19/00177/CTR, 20 Church Street: 1 x Willow Tree and 1 x Poplar Tree- reduce by approx 3-4m (to previous points) in front garden, 3 x Conifers- reduce by approx 2-3m in the rear garden

19.21 VILLAGE AMENITIES AND MAINTENANCE

21.1 Defibrillators

- a) To note recent use of East Road defibrillator and actions taken
 - b) To agree responsibility for maintaining defibrillators
 - c) To agree purchase of Heartsine 360P event data transfer cable (£41.75+VAT)
- 21.2 Village Hall and Playing Field
- a) Lighting: To note recent communication with PCC and consider implications for Item 21.2.b
 - b) Car park resurfacing: To consider quote(s) and agree works.
 - c) Gym Equipment. To note award of funding by National Lottery Awards for All and discuss purchase of gym equipment.
 - d) Grass cutting. To consider a proposal to award grass cutting contract currently carried out by Amey on behalf of PCC.
 - e) Village Hall, report from committee meeting
 - f) Claypole Drive property boundary: To note permission given for temporary vehicle access to rear of property.
- 21.3 Burial Grounds
- a) Verbal report from Clerk on recent activity, including burial records
 - b) Update on churchyard footpath refurbishment
 - c) Email correspondence from Revd Mark-Aaron about church wall and surroundings.
- 21.4 Other Green Space
- a) Village entry point planters
 - i) To note application for CLF funding made via Cllrs Hiller and Holdich
 - ii) To consider a proposal for expenditure on this project.
 - b) Village sign – to receive an update from Malcolm Spinks
- 21.5 Footpaths and Highways

19.22 CORRESPONDENCE

To note items received, not covered elsewhere on the agenda:

- 22.1 Peterborough Communities Fund invitation for applications: emails from PCC and Jessica Phillips

19.23 FINANCE

- 23.1 To Approve the Financial Report for the year to 31st January 2019.
- 23.2 To note precept and grant demand made for 2019/20.
- 23.3 To Note money Received:
 - a) HMRC: VAT refund, £4,168.00
 - b) Unity Trust Bank: Instant Access Account interest, £15.19
 - c) Transfer from TSB Bank to Unity Trust Instant Access Account, £11,537.00
 - d) Village Hall Association: cleaning staff contract for January, £339.27
- 23.4 To Note items Paid since the last meeting:
 - a) Staff Pay and Expenses for January 2019, £1,476.31
 - b) HMRC: PAYE/NI for January 2019, £5.60
 - c) Capital Door Stripping: additional cost of sign stripping, £40.00
 - d) Robin Morrison: reimburse Microsoft 365 annual licence, £113.76
 - e) Wordadd Ltd: annual software security licence with special offer, £20.00
 - f) Unity Trust Bank: Current account quarterly fee, £18.00
- 23.5 To Agree items for Payment.
 - a) Richard Harding: Grounds Maintenance for January, £482.50
 - b) Scribe 2000 Ltd: accounting software licence to March 2020, £308.40
 - c) Catherine Franks: Reimburse defibrillator data transfer cable, £50.10

19.24 NEXT MEETING

- 24.1 To note any items to be included at the next meeting
- 24.2 To note date of the next meeting, Wednesday 13th March 2019